

FAREHAM

BOROUGH COUNCIL

Report to Health and Housing Policy Development Review Panel

Date **15 January 2015**

Report of: **Director of Community**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2014/15 AND
DRAFT WORK PROGRAMME 2015/16**

SUMMARY

At the meeting of the Panel on 12 March 2015, members will be asked to review the outcome of the work programme for the current year, 2014/15. Also at that meeting, the Panel will need to finalise the draft work programme for next year, 2015/16.

The report contains details of the position of the Panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for 2015/16.

RECOMMENDATION

The Panel is invited to give initial consideration to the outcome of the 2014/15 work programme and to the draft work programme for 2015/16.

INTRODUCTION

1. The outcomes from the work programme for the current year (2014/15) will be reviewed at the Panel's meeting on 12 March 2014. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2015/16).
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO THE WORK PROGRAMME 2014/15

3. Members are requested to endorse the following revisions to the work programme for the current year:-
 - (a) A report titled 'Affordable Housing Enabling Programme – Annual Update' has been added to the Work Programme for the March meeting;
 - (b) A presentation titled 'A Presentation on the Local Housing Company' has been added to the Work Programme for this meeting; and
 - (c) The report titled 'Annual Review of Discretionary Housing Payments has been removed from this year's work programme and has been added to the May meeting for the 2015/16 work programme.
4. A copy of the updated Work Programme, incorporating the above revisions, is attached at Appendix A. It is suggested that the current work programme for 2014/15 is completed.

WORK PROGRAMME – NEXT YEAR 2015/16

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

6. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:-

- assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
7. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

8. Members are invited to consider items for the draft work programme for 2014/15. It has been previously suggested that a few items of major significance be chosen.
9. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
10. At this stage, particular items which are known to be coming before the Panel during the next year are:-

<u>MEETING DATES FOR 2014/15*</u>	<u>ITEMS</u>
28 May 2015	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Annual Review of Discretionary Housing Payments
23 July 2015	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update
24 September 2015	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update
12 November 2015	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update
21 January 2016	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2014/15 and Draft 2016/17 • Health Update
10 March 2016	<ul style="list-style-type: none"> • Final Review of Work Programme 2014/16 and 2015/17 • Health Update

11. Other general items may arise during the year, such as responding to consultation requests by the Government.
12. Statutory strategies and policy framework items will need to be reports to any

combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

13. There are no significant risk considerations in relation to this report

CONCLUSION

14. Members are invited to give preliminary consideration to the outcomes of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline of a draft work programme for next year. Further consideration can then be given to these matters at the meeting on 12 March 2015.

Background Papers:

None

Reference Papers:

Health and Housing Policy Development and Review Panel Work Programme 2014/15

Report to Council – 9 October 2014 – Schedule of Meetings 2015/16

Enquiries:

For further information on this report please contact Martyn George. (Ext 4400)

**HEALTH AND HOUSING POLICY DEVELOPMENT AND REVIEW PANEL
PROPOSED WORK PROGRAMME FOR 2013/14**

<u>MEETING DATES FOR 2013/14</u>	<u>ITEMS</u>
17 July 2014	<ul style="list-style-type: none"> • Review of the Work Programme 2014/15 • Health Update • Introduction to the Role of the Panel • Affordable Housing Programme 2015-18 • Development Opportunities • Collingwood Court Update
11 September 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Disabled Facilities Grants 2014-16 • Presentation by the Chairman of the Clinical Commissioning Group on the CCG 5 Year Plan • Supporting People – Changes to Budget and Commissioned Services
13 November 2014	<ul style="list-style-type: none"> • Review of Work Programme 2014/15 • Health Update • Review of Homelessness • Welfare Reform Update
15 January 2015	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2014/15 and Draft Work Programme 2015/16 • Health Update • Verbal Update on Annual Review of Housing Waiting List & Allocations Policy • Presentation on the Local Housing Company
12 March 2015	<ul style="list-style-type: none"> • Final Review of Work Programme 2014/15 and Draft Work Programme 2015/16 • Health Update • Annual Review of Homelessness Action Plan • Affordable Housing Enabling Programme - Annual Update

Unallocated Item: Presentation by Richard Samuels the Chief Officer of the CCG - 'How the Emergency Care System is Planned and Works'